

RIDE Portal – Student Data Portal Application

User's Guide

The Student Data Portal provides confidential student-level statewide assessment performance data for use in compliance with FERPA to support instructional and curricular decisions.

Introduction

The Student Data Portal provides role-appropriate access to confidential student-level statewide assessment performance for current and past years for use by educators to support instructional and curricular decisions. Users can review performance at a district, school, and/or course level (depending on role) in aggregate form, filtered by certain criteria, or at the individual student level.

Sections within this guidance document include:

- Quick Reference Overview
- Using the Filters and Chart Table
- Drill-Down Report
- Viewing Individual Student Assessment Data
- Downloading Reports and Data
- Glossary of Key Terms

How to Access the Student Data Portal

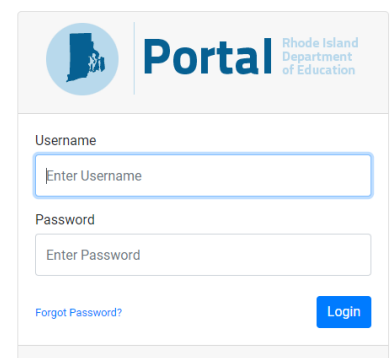
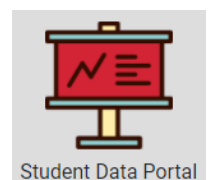
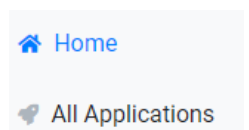
The Student Data Portal is only accessible through the RIDE Portal (<https://portal.ride.ri.gov>).

Access to the Student Data Portal is managed by your local education agency (LEA)'s data manager. Your data manager is able to associate user accounts with your LEA and/or School, and can assign permission to access this application.

Individuals may not share accounts or account information. Usage must comply with FERPA parameters.

The portal automatically logs users out after 10 minutes of inactivity.

Users can choose to view students currently in their roster that day ("My Current Students") or view students associated with them through official assessment reports from a particular year ("My Tested Students").

The screenshot shows the login page of the RIDE Portal. At the top left is a circular logo with a blue background and a white silhouette of the state of Rhode Island. To the right of the logo, the word "Portal" is written in a large, bold, blue font, followed by "Rhode Island Department of Education" in a smaller, blue font. Below the header, there are two input fields: "Username" and "Password". The "Username" field has a placeholder text "Enter Username". The "Password" field has a placeholder text "Enter Password". To the right of the "Password" field is a blue button labeled "Login". Below the "Username" field, there is a link labeled "Forgot Password?".

Site Users and Role Descriptions

Users of this site are granted roles based on their position and responsibilities within an LEA:

- District administrators overseeing the district/LEA in which the student is enrolled.
- School administrators overseeing the school the student attends.
- Teachers responsible for the education of students assigned to them through the Teacher Course Student linkage.

Role Name	District Administrator	School Administrator	Teacher
<i>Applicable Personnel</i>	Authorized district-/LEA-level personnel such as superintendents, assistant superintendents, curriculum directors, directors of teaching and learning, EL/MLL directors, special education directors, data managers, etc.	Authorized school administrators such as principals, assistant principals, and charter school chief administrators.	Educators directly assigned to students through Teacher Course Student (TCS) linkages such as classroom teachers, literacy and math coaches, special education teachers, etc.
<i>Permissions</i>	Generate reports and drill down to student-level data for all students enrolled in any or all schools within the LEA, including outplacement, depending on whether “My Tested Students” or “My Current Students” is selected.	Generate reports and drill down to student-level data for every student enrolled in that particular school, depending on whether “My Tested Students” or “My Current Students” is selected.	Generate reports and drill down to student-level data for all students linked to that educator in all the educator’s current classes. For current students, the educator has the ability to see students’ prior school year assessment results. For tested students, the educator has the ability to see only assessment results for that specific school year.

Data Parameters/Permissions for this Site

All data within this site are considered confidential under FERPA. Data accessed through this site must be appropriately secured at all times whether in digital or print format, and whether during access to this site or when exported from this site and saved to a secure location.

All data and information may only be accessed and used by those who have been granted access with relevant individual credentials. Logins may not be shared.

As access to data is governed by teacher-course-student linkages and organization assignments, no data is suppressed except that which would not be visible outside of those parameters.

Students' historical assessment performance will be limited to a) educators (including administrators) who are currently responsible for their learning, or b) administrators of the LEA or school that were responsible for the student's learning during a particular school year for a particular assessment. Data displayed through the student profile report will automatically be restricted based on timeframe and user role.

Individual Student Reports (ISRs) generated through this system are intended for educator use only and should not be shared with students or their families as the reports do not contain the contextual information needed for those audiences.

Formatting Used within this Guide

Formatting is used to differentiate between elements found in the site.

- "Field, Filter, or Menu Option"
- *Field Name*
- **Page Section**
- **Button or Other Active Link**

Questions and Technical Assistance


If you have any questions about the data in this portal, please email assessment@ride.ri.gov for assistance.

For technical issues, please submit a ticket through the RIDE Help Desk (<https://support.ride.ri.gov>). Please do not include your username or password in an email for security purposes.

What to include in communications to RIDE:

- Description of the issue you are having. *Do not email screenshots where any personally-identifiable student information (e.g., name, date of birth) are visible.*
- Contextual information (e.g., district/LEA, school, user role, system section).
- Student-level information (*only if relevant to the issue*): Please remember to protect student confidentiality by only including the following *limited* student-level information in any communications: SASID, initials for student's first and last names, grade level.

Quick Reference Overview

**Student Data Portal**Rhode Island
Department
of Education

Return to Portal | Log Out
Login Name | District Name (##) | User Role: District-level Admin

The Student Data Portal provides confidential student-level statewide assessment performance data for use in compliance with FERPA to support instructional and curricular decisions.

☒ My Tested Students ☐ My Current Students

Download ISRs | Search for Student | Download Reports

District

School

Teachers (###)

Test

Subgroup

Classes (###)

Class Sections

School Year

Grade

- “My Tested Students”: Students taught in a previous school year, based on the static assessment results data in the official historical test results reports
- “My Current Students”: Students currently listed in the district enrollment/school enrollment /class roster on the day you run the report
- **Download ISRs**: Coming soon. Only available for school and district administrators. Download system-generated Individual Student Reports; intended for educator use, not for distribution to families.
- **Search for Student**: Enter your student’s SASID or name to go directly to their profile.
- **Download Reports**: Only available for school and district administrators. Download pre-loaded student-level reports for particular assessments and store in a secure location.
- **Filters**: Broaden or narrow your analytical scope using these features. Note: some fields are dependent upon the *Test* field and will be updated accordingly if a different test is selected. For more information about filters, see the Using the Filters and Chart Table section.
- **Reset**: Returns the filters to the default setting.
- **Show**: Displays a report based on filter selections.
- **Pin**: Retain a row or rows from report generation to another for the same assessment.

General Notes about Tool Functionality

The default setting for the available filters is based on the user’s role. When a user’s specific district, school, or teacher name is displayed by default, no other selections are possible for that field.:

- District administrator: Your district is displayed in the *District* field. “All Schools” is displayed in the *School* field, so you can select any school in your district. “All Teachers” is displayed in the *Teachers* field.
- School administrator: Your district is displayed in the *District* field, your school is displayed in the *School* field, and “All Teachers” is displayed in the *Teachers* field.
- Teacher: Your district is displayed in the *District* field, your school is displayed in the *School* field, and your name is displayed in the *Teachers* field.

☒ My Tested Students
 ☐ My Current Students

[Download ISRs](#)
[Search for Student](#)
[Download Reports](#)

District:
 School:
 Teachers (##):

Test:
 Subgroup:
 Classes (##):
 Class Sections:

School Year:
 Grade:

☒ 1-Not Meeting Expectations
 ☒ 2-Partially Meeting Expectations
 ☒ 3-Meeting Expectations
 ☒ 4-Exceeding Expectations

RICAS - English Language Arts/Literacy

☒ Show Performance
 ☐ Show Growth
 ☐ View Results as Text

	Name	Students Tested		Performance				Meeting or Exceeding Expectations	Average Scale Score
		#	%						
	2018-19 : District Name : School Name : All Grades : Female	299	99.3%	23.4%	48.2%	26.4%	1.0%	28.4%	486
	2018-19 : District Name : School Name : All Grades : Male	344	99.4%	38.7%	46.2%	14%	1.2%	15.1%	478
	2018-19 : Statewide : All Grades : Female	30856	98.8%	13.2%	42%	37.5%	7.4%	44.8%	497
	2018-19 : Statewide : All Grades : Male	32299	98.6%	21.9%	45.7%	29.1%	3.3%	32.4%	489
	2018-19 : District Name : All Grades : All Groups	2333	98.9%	19.4%	45.1%	31.1%	4.4%	35.5%	491
	2018-19 : District Name : School Name : All Grades : All Groups	643	99.4%	31.6%	47.1%	19.8%	1.6%	21.3%	482

To drill into the performance data, simply click on any segments within the bar chart. The State-level numbers are for reference and not clickable.

Unlike the public Rhode Island Assessment Data Portal (RI-ADP), the user needs to click **Show** in order to generate a chart table displaying the data within the filters chosen. Any changes made to the filters will not update until **Show** has been clicked.

Depending on the size of your browser window (or if viewing on a mobile device), users may need to scroll down the page after clicking **Show** in order to see the full chart table for the report they generated. Users will need to scroll to view the information in the **Drill-Down Report** after clicking any hyperlinked numbers in the chart table.

The **Pin** feature allows single or multiple rows of data to be retained in the chart table even when new filters are applied and **Show** is clicked. A **Pin** can be removed by clicking it to return it to an outline, or by clicking the **Clear Pinned Items** link above the chart table. Note: clicking **Reset** will only remove pins from view until **Show** is clicked again if the new filters still apply to the same assessment, in which case the pinned row(s) will reappear with the new data in the chart table. If a new assessment is selected, the pin will not reappear when **Show** is selected.

Export (XLS) and **Print** (PDF) can be used to save the reports you generate for future use or comparison. 'Reports' in this case refers to the any displays generated through this system which are able to be exported, such as the chart table, the **Drill-Down Report** and its sections, and the **Student Profile**.

- Important: Reports created through this portal do not have suppression rules applied to protect student confidentiality (i.e., there is no minimum n size of 10; there is no 95% rule) as exist on the public RI-ADP, so it is possible even with anonymized data in this tool to determine student identities for those familiar with the students in that school.

- Remember to store reports securely once downloaded or printed in order to protect student confidentiality, and never share them via email or other unsecured methods. Delete downloads from the downloads folder if you are using a device not assigned to you, and securely empty the trash whenever you delete a report on any device you use.
- Data accessed and reports created through this portal are not intended for use by any but those who are authorized to use it to fulfill their educational responsibilities for students.
- Reports for public view and/or posting online should use data generated through the public RI-ADP, not from this tool. The RI-ADP can generate the same filtered chart table at the district or school level and has suppression rules applied.

Using the Filters and Chart Table

1. First, determine which group of students you are reviewing:
 - a. For students who are currently in your roster, click “My Current Students” at the top of the page.
 - b. For students you taught in a previous school year, click “My Tested Students”. Teachers can access only one previous school year. School and district administrators can access all years for which the student was enrolled in their school or LEA (currently, 2017-18 is the earliest assessment data available).
2. At any point during your selection of filters, click **Show** and a chart will be generated based on your current filter selections and will display on the page below the filters pane. To remove all filters and return to the default view, click **Reset**. Note: clicking **Reset** will also change the student group to “My Tested Students”.
3. *District* defaults to the name of your LEA.
4. *School* is based on your role:
 - a. District administrators can choose from all schools in the LEA. Note: if “[LEA Name] Outplaced Students” is selected, a new field called *Tested School* will appear below *School*. The district administrator can then select an outplacement school attended by students in that LEA and view results for those students.
 - b. School administrators and teachers are automatically assigned their own school.
5. *Test* shows all tests taken by the students that meet your selection. Please note: the *School* field is dependent upon the *Test* field.
 - a. For district administrators, selecting a particular test will filter the schools available based on the grade level of the assessment and may reset the *School* field (e.g., as a district user, clicking “PSAT” will reset the *School* field to “District-wide” and the *School* menu will then only include high schools; likewise, clicking “RICAS” will only include schools with grades 3-8 in the *School* menu).
 - b. For school administrators, depending on your school’s grade levels, some assessment data may not be available to you or visible on the *Test* drop-down (e.g., elementary or middle school will not be able to access or select PSAT or SAT data).

- c. For teachers, the grade levels (and therefore assessments) available for drill-down are limited to the school's grade level(s).
6. *School Year* can have multiple values, but defaults to the most recent data set for that assessment. To add a school year (if applicable), click in the field and select from the drop-down menu. To remove a school year, click the 'x' for that year.
7. *Subgroup* is also dependent upon the assessment selected, and can have multiple values in its field. The default is "All Students", which shows a total for all students (not a breakdown by subgroup). Click on the field and select the subgroup you wish to analyze; repeat as needed. To remove a subgroup, click on the 'x' for that subgroup. For definitions of each subgroup, see "Subgroup Filters" in the Glossary of Key Terms at the end of this document.
8. *Grade*, like *Subgroup*, is dependent upon the assessment selected (e.g., PSAT only has grade 10; NGSA only has 5, 8, and 11). The default is "All Grades", which shows the total of all grades for the assessment combined. Click on the field to view a menu of available grades, and select an individual grade to analyze; repeat as needed if you would like to view multiple grades at once.
9. For *Teachers*, *Classes*, and *Class Sections*:
 - a. District or school administrators are able to filter either from the *Teachers* menu or from the *Classes* menu. Selecting from one automatically filters the other.
 - b. Teachers see their own name in the *Teachers* field, and can then select from the classes they teach.
 - c. The *Class Sections* menu defaults to "All Sections" until a class has been selected.
10. After making your selections, click **Show** to view your results in the space on the page below the filter options. Note: It may take several seconds to load.
 - a. A chart will display showing various elements based on your filters. Note: A row containing statewide data for the *Test*, *School Year*, *Subgroup*, and *Grade* filters will display for comparison purposes.
 - b. The performance levels legend immediately follows the filter section, then the name of the assessment, and then a set of options which may include "Show Performance", "Show Growth" (only displays for RICAS and SAT, depending on school year selected), "View Results as Text". Check the box next to the option to change the chart display accordingly.
 - c. Within the chart, numbers that are hyperlinked (blue) allow users to drill down into that particular group of students (see the Drill-Down Report section of this guide). Note: the statewide comparison row has no hyperlinked numbers.
11. Two additional actions are always displayed: [XLS] **Export** and [PDF] **Print**.
 - a. When clicked, **Export** will generate a XLS file with the data and columns shown in the chart. In the XLS file, "Subject" will display the name of the test and its subject area.
 - b. **Print** will generate a PDF showing the filter settings, timestamp, and the same chart display as on the page.
12. The chart by default displays the following:
 - a. [Pin]: Clicking the grey **Pin** icon will retain the row(s) pinned so you can add additional filters for the assessment selected. The row(s) will remain in the chart at the bottom after you update the filters and click **Show**.
 - i. Any number of rows can be pinned across any number of filter updates.

- ii. To clear a pin, simply click again to turn it grey; to clear all pins, click the [pin] **Clear Pinned Items** action above the chart.
 - b. *Name*: Name of the assessment with filters listed that describe the data within that row.
 - c. *Students Tested # / %*: Displays the number and percent of students tested that match the chosen filters.
 - d. *Performance*: Displays a color-coded bar chart of the percent of students tested at each performance level for that assessment within the filters chosen. If “View Results as Text” is selected, the colors will be replaced by the title for that color as shown in the performance level legend above the chart.
 - e. *Average Scale Score*: Displays the average scale score for the group of students meeting the criteria for the filters chosen.
13. You can now **Export** or **Print** this report. If you wish to go deeper, continue to the next section in this guide, Drill-Down Report.

Drill-Down Report

Once you have set your filters and clicked **Show**, the chart table will be displayed below the filter section. You can now drill down into the data for each of those rows.

Drill-Down Report

2018-19 : District Name : All Schools : All Grades : All Groups

Participation [\[Show/Hide\]](#)

Enrollment	1000
Exempt Recently Arrived English Learners	90
Medical Exemptions	10
Eligible to Test	900
Participated	890
Participation Rate	98.9%
Not Tested	10

Performance

[Export Performance](#) | [Print Performance](#)

Name	Participants	1-Not Meeting Expectations		2-Partially Meeting Expectations		3-Meeting Expectations		4-Exceeding Expectations	
		Number	Percent	Number	Percent	Number	Percent	Number	Percent
RICAS - English Language Arts/Literacy	890	400	44.9%	300	33.7%	170	19.1	20	2.2%

Student Listing (890)

☒ Basic Info ☐ Demographics ☒ Performance ☐ Growth ☐ Subscore Performance

Show 25 entries

Search:

Student Name	SASID	Grade	Accommodations	Score	Performance Level
LastName, First M	1234567890	06	Y	449	1 - Not Meeting Expectations

Note that the numbers within the *Students Tested #* and the percentages within *Performance* are links through which you can access the **Drill-Down Report** for those groups of students.

- Click a number and then scroll down the page to the **Drill-Down Report** section. The filter information from the row you selected is included below the section title.
- Note: drill-down is not possible for the “Statewide” comparison numbers on the chart.
- Individual sections can be printed or saved as PDFs through the [PDF] **Print Participation**, [PDF] **Print Performance**, or [PDF] **Print Student Listing** links.
- The [XLS] **Export Performance** and [XLS] **Export Student Listing** creates a XLS file that automatically downloads.

The **Drill-Down Report** has three sections:

- Participation:** Table displaying participation metrics.
- Performance:** Table breaking down the number and percent of students at each performance level.
- Student Listing:** Interactive list of students with links to each individual **Student Profile**.

Participation

- This section can be expanded or collapsed using **[Show/Hide]**. The default is expanded.

- Important: The participation metrics shown in the ***Drill-Down Report*** are for statewide assessment reporting purposes only. The participation rate for accountability purposes is a separate calculation, and not included in the Student Data Portal.
- *Enrollment* is the total enrollment of students in that district and school who meet the filter criteria.
- *Exempt Recently Arrived English Learners* applies to the ELA statewide assessments only. This refers to the number of English Learners within their first year of education in the United States who by federal statute are exempt from being assessed in ELA for that first year only.
- *Medical Exemptions* is the number of students who meet the medical exemption criteria for that particular statewide assessment within the group selected for the ***Drill-Down Report***.
- *Eligible to Test* is the difference between the enrollment and the two exemptions noted above.
- *Participated* is the number of students who took this assessment within this group.
- *Participation Rate* is the percentage resulting from the number of students who *Participated* divided by the number of students *Eligible to Test*.
- *Not Tested* displays the number of students *Eligible to Test* (did not have one of the two exemptions) who did not take the test.

Performance

- *Name* is the name of the assessment and the content area.
- *Participants* is the number of students who took this assessment within this group.
- The performance level descriptors change based on the assessment selected. For each level, the number and percentage of students scoring at that level is displayed.

Student Listing

- The default view for this section has “Basic Info” and “Performance” displays checked. You can have as many or as few displays shown. Note: removing “Basic Info” will display anonymized data, and apply to **Export** or **Print** for reports while that view is active.
- “Basic Info” includes *Student Name*, *SASID*, *Grade*, *Accommodations*.
- “Demographics” includes *Gender*, *Race/Ethnicity*, *English Learner*, *Special Education*, *Homeless*, *Economically Disadvantaged*, *Migrant*, *Foster*, and *Military*. The codes used correspond with the codes in RIDE’s Data Dictionary (www.ride.ri.gov/Data-Dictionary).
- “Performance” includes *Score*, *Performance Level*, and *Performance Level Name*.
- “Growth” is only available for those assessments with growth metrics (i.e., RICAS, SAT). This option displays *SGP* (Student Growth Percentile: 1-100) and *SGP Level* (Student Growth Percentile Level: Low, Typical, High).
- “Subscore Performance” is only available for those assessments with subscores. This display shows the categories and points or scores according to that assessment. For more information about subscores for each assessment, go to www.ride.ri.gov/Assessment-Results.

Viewing Individual Student Assessment Data

There are two ways to find student-level assessment data.

Searching for a Student

- 1. Click the **Search for Student** button.
- 2. In the pop-up window, enter the student’s SAID or name. You are only able to search students within your district and/or school (depending on role).
- 3. A list displays the SASID and student name.
- 4. Click **Select** and the **Student Profile** for that student will display in a new window.

Search for Student

Enter SASID or Student's name

Search

Close

Students that Match Criteria

- 1. After creating the chart table by selecting the filters for the criteria and clicking **Show**, click on a blue hyperlink within the chart table to drill down into that set of students (e.g., the number under *Students Tested*, or the percent of students achieving a particular *Performance* level).
- 2. On the **Drill-Down Report**, select the student from the list by clicking on the student’s name or SASID. Note: in the **Participation** section, click on any of the numbers that are hyperlinked to display the list of those students, then click on the name or SASID.

Student Profile

The **Student Profile** displays student-specific information, currently organized into four sections which can be displayed (default) or hidden by clicking **[Show/Hide]**:

- **Student Profile title:** student's name, SASID, and date the report was generated
- **Attendance:** student attendance rate for all school years enrolled.
- **Enrollment History:** by enrollment change, showing student's enrollment history
- **State Assessments:** student performance on state assessments; note: assessment data only available starting in the 2017-18 school year.

Student Profile

Print Report

First M LastName (SASID: 1234567890)

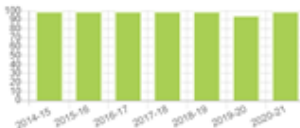
Generated on 10/20/2020 12:01:02 PM

Attendance

Show/Hide

Attendance Rate 90% Or Above

Attendance Rate Below 90%



Enrollment History

Show/Hide

School Year	Grade	District	School	Enroll Date	Exit Date
2020-21	08	District Name (##)	School Name (#####)	09/01/2020	
2019-20	07	District Name (##)	School Name (#####)	09/02/2019	

State Assessments

Process took 5.1181609 seconds

RICAS - English Language Arts/Literacy 2018-19

Tested Grade: 06

Score: 449

SGP: 27

Accommodations: Y

Performance Level: 1 - Not Meeting Expectations

SGP Level: Low

Achievement Level Descriptors and Cut Scores

Show/Hide

Level	Name	Description	Cut Score Range
1	Not Meeting Expectations	A student who performed at this level did not meet grade-level expectations in this subject. The school, in consultation with should determine the coordinated academic assistance and/or additional instruction the student needs to succeed in this subject.	440-469
2	Partially Meeting Expectations	A student who performed at this level partially met grade-level expectations in this subject. The school, in consultation with the consider whether the student needs additional academic assistance to succeed in this subject.	470-499
3	Meeting Expectations	A student who performed at this level met grade-level expectations and is academically on track to succeed in the current grade in this subject.	500-529
4	Exceeding Expectations	A student who performed at this level exceeded grade-level expectations by demonstrating mastery of the subject matter.	530-560

Sub Scores

Show/Hide

Reporting Category	Points
Reading	5 out of 24
Writing	1 out of 15
Language	1 out of 12

RICAS - English Language Arts/Literacy 2017-18

Tested Grade: 05

Score: 441

SGP: 3

Accommodations: N

Performance Level: 1 - Not Meeting Expectations

SGP Level: Low

Achievement Level Descriptors and Cut Scores

Show/Hide

Sub Scores

Show/Hide

The information displayed is based on role of the user generating the report:

- District administrators can see student's information for the entirety of the student's time enrolled in the LEA.
- School administrators can see student's information for the entirety of the time the student was enrolled in that school.
- Teachers can see student's information for the current school year and prior school year.

To generate a PDF of the information displayed on the page, click the **Print Report** button. Note: the PDF will not include sections that have been hidden.

Sections of the Student Profile

Attendance	<ul style="list-style-type: none">• Bar chart by school year displaying attendance rate (0-100%) for the student for that year.• The actual rate for that year will display when you hover the pointer over the bar for a particular year.• Color-coded for at or above 90%, and below 90%.
Enrollment History	<ul style="list-style-type: none">• Table displaying <i>School Year</i>, <i>Grade</i>, <i>District</i>, <i>School</i>, <i>Enroll Date</i>, and <i>Exit Date</i>, with the most recent (current) school year first.• Note: there may be multiple entries for a particular school year.
State Assessment	<ul style="list-style-type: none">• Organized by assessment, then administration (school year) of that assessment.• Each assessment includes the following information:<ul style="list-style-type: none">○ <i>Tested Grade</i>: grade level at which the student took the assessment○ <i>Accommodations</i>: the student took the assessment with ("Y") or without ("N") accommodations○ <i>Score</i>: scale score for that assessment○ <i>Performance Level</i>: performance level name○ <i>SGP</i>: Student Growth Percentile (RICAS and SAT only, if applicable)○ <i>SGP Level</i>: Student Growth Percentile Level – "Low", "Typical", or "High (RICAS and SAT only)• The following elements are hidden by default and can be displayed by clicking [Show/Hide]:<ul style="list-style-type: none">○ <i>Achievement Level Descriptors and Cut Scores</i> displays a table describing the performance levels and cut score ranges for that particular assessment.○ <i>Sub Scores</i> for that particular student displays a table showing the points the student earned for each reporting category, and/or the score or level. (Note: not all assessments have subscores, so this section may not be visible.)○ <i>Sub Score Descriptors</i> displays a table describing the subscore domain names, levels, level names, and descriptions. (Note: not all assessments have subscore descriptors, so this section may not be visible.)

Downloading Reports and Data

Reports and data can be downloaded in a number of ways. Remember that all data within this site are considered confidential under FERPA. Data accessed through this site must be appropriately secured at all times whether in digital or print format, and whether during access to this site or when exported from this site and saved to a secure location.

All data and information may only be accessed and used by those who have been granted access with relevant individual credentials. Logins may not be shared.

Export or Print Data from Chart Table

When clicked, **Export** will generate a XLS file with the data and columns shown in the chart. In the XLS file, "Subject" will display the name of the test and its subject area.

Print will generate a PDF showing the filter settings, timestamp, and the same chart display as on the page.

Download ISRs

- Download system-generated Individual Student Reports; intended for educator use, not for distribution to families. (Only available for school and district administrators.)
- Not yet launched; information forthcoming in future release of this guidance.

Download Reports

- Download pre-loaded student-level reports for particular assessments and store in a secure location. (Only available for school and district administrators.)
- Click the **Download Reports** button.
- A window will pop up with a note about the confidential data in these reports and a list of drop-down menus: *District, School, Test, School Year*.
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Test
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School Year
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Glossary of Key Terms

Accommodations: changes to the format or delivery method of the test for a student 1) in accordance with a 504 or IEP and which address the diagnosed disability(ies) of the student by removing a barrier to the student's participation and access of the test, but do not modify the test itself (i.e., change or affect the construct being measured, such as reading the reading test), and/or 2) in accordance with formal documentation to provide language support for students who are English learners and being monitored

Achievement Level: a category covering a range of scores that describe how well student(s) meet the expectations or content standards for their grade level, bounded on the low end by a cut score – levels typically indicate not meeting, approaching, or below expectations at the lowest, then proficiency with expectations, and mastery of expectations at the highest level (see also Achievement Level Descriptor, Cut Score, Performance Level)

Achievement Level Descriptor: describe what students within each achievement level are expected to know and to be able to do; link between the content and achievement standards (see also Achievement Level, Performance Level)

Accountability: states are required to have a system of accountability that evaluates and publicly reports on school performance; Rhode Island's accountability system features a Star Rating for every public school, which factors in a broad set of measures; accountability reporting that uses assessment data is not the same as assessment data reporting

Aggregate Data: the combined total of all students in a particular group (see also Student-Level Data/Information)

Attendance Rate: days in attendance out of total school days, displayed as a percent

Average Scale Score: the sum of scale scores for all students in a group, divided by the number of students in that group (see also Scale Score)

Basic Information: a student's full legal name, date of birth, and SASID (see FERPA, Personally-Identifiable Information, Student-Level Data/Information, SASID)

Charter School: public schools authorized by the State of Rhode Island to operate independently from many state and local district rules and regulations and are able to establish educational strategies that meet the specific student achievement goals and objectives outlined in each school's charter.

Classes: List of courses taught at a particular school and/or by a particular teacher, coded by local course code. The list defaults to "All Classes" for a particular school and/or particular teacher. Selecting a single class will filter the data to only show results for that group of students.

Class Sections: Once a class is selected, all sections or a single section (if more than one) can be selected to show results for that group of students.

Cut Score: the score between two achievement levels that demonstrates the lowest possible score for which a student would meet the criteria for the higher achievement level; derived from the knowledge and skills measured by the test items that students at each achievement level are expected to be able to answer correctly (see also Achievement Level, Achievement Level Descriptor, Performance Level)

Demographics: socioeconomic information concerning a particular student (e.g., grade level and subgroup information such as gender, race/ethnicity, English learner status, accommodations, IEP or 504 plan status, homeless, migrant, active military parent, economically disadvantaged)

District: public school district (regular or regional) or the administrative level of a charter school, state-operated school, or regional collaborative (see also LEA)

District Administrator (role): authorized district-/LEA-level personnel such as superintendents, assistant superintendents, curriculum directors, directors of teaching and learning, EL/MLL directors, special education directors, data managers, etc.; this role has access within this system to all data pertaining to their LEA and its students; may generate reports and drill down to student-level data for all students enrolled in all schools within the LEA for the duration of that student's enrollment in the LEA.

Drill-Down Report: a data display that shows upon clicking of a linked number for a particular filtered group within the chart table; contains three sections with information about participation, performance, and student listing

Eligible to Test: a student who is not exempt from taking the test due to an approved medical exemption or due to being a first year EL for the ELA test; the difference between enrollment and the total of two exemptions (see also Participation)

Enroll Date: date of a student's enrollment in a class, grade, or school (see also Enrollment History)

Enrollment: total enrollment of students in a selected district or school (see also Participation)

Enrollment History: information regarding student enrollment in a school including the school year, district of residence, the start and end date of the enrollment period at a particular school and/or grade level (see also Enroll Date, Exit Date)

Exempt Recently Arrived English Learners: students with English Learners status who entered and were enrolled in a United States school for less than the past twelve months (e.g., after April 1 of the previous calendar year), and therefore by federal statute are exempt from being assessed in ELA for that first year only, they are not exempt from participation in mathematics or (if applicable) science; also called "first year English learners" (see also Participation)

Exit Date: date of a student's exit or withdrawal from a class, grade, or school during the regular school term or between regular school terms for known or unknown reasons (see also Enrollment History)

FERPA: Family Educational Rights and Privacy Act; a Federal law (20 U.S.C. § 1232g; 34 CFR Part 99) that protects the privacy of student education records and applies to all schools that receive funds under an

applicable program of the U.S. Department of Education; FERPA covers all student information stored within and accessible through RIDE systems (see also Personally-Identifiable Information, Student-Level Data/Information)

Grade: grade level of the student (see also Tested Grade)

Growth: student academic progress towards grade level expectations, typically measured from year to year on certain state assessments (RICAS, SAT); growth percentiles can be used with content scores and achievement levels to understand progress towards grade level expectations (see also SGP, SGP Level)

ISR: Individual Student Report; a report containing a student's results for a particular state assessment (see also Student-Level Data/Information)

LEA: Local Education Agency; there are 66 public LEAs or districts in Rhode Island, including 32 regular school districts (single municipalities), 4 regional school districts (more than one municipality), 4 state-operated schools (statewide), 1 regional collaborative LEA, and 25 charter schools (see also District)

Level of Mastery: typically relating to the standards within a particular discipline, domain, or topical area for an assessment, level of mastery provides a general description of how well the student has mastered the concepts and skills required by the standards (see Reporting Categories, Subscore)

Medical Exemption: number of students who meet the medical exemption criteria for a particular statewide assessment; medical exemptions are only available for students with a medical condition or injury that prevents both instruction and assessment, and whose exemptions have been approved by RIDE (see also Participation)

My Current Students: Students currently listed in the district/school/class roster on the day you run the report

My Tested Students: Students taught in a previous school year, based on the static assessment results data in the official historical test results reports

Not Tested: the number of students *Eligible to Test* who did not take the test (see also Eligible to Test, Participation, Participation Rate)

Outplaced Students: students enrolled in the local public school district or a charter, but receive the entirety of their educational instruction at a different institution in accordance with their needs; for users with the district administrator role, this option in the *School* filter refers to the outplacement facilities educating students enrolled in that LEA (see also Outplacement, School, Tested School)

Outplacement: a facility not the student's enrolled school where the student has been placed according to their needs (medical or otherwise) by the sending LEA/district; the student attends, receives instruction, and takes the applicable state assessments at this facility, which may be located within Rhode Island or out of state (see also Outplaced Students, School, Tested School)

Participant: student who took the assessment and answered at least one question on each section (see also Participated, Participation)

Participated: number or percent of students who took a particular assessment by answering at least one item in each section of the assessment (see also Participation, Participation Rate)

Participation: data about the numbers or percentages of students who took, should have taken, were exempt from taking, or did not take a particular state assessment (see also Eligible to Test, Not Tested, Participated, Participation Rate)

Participation Rate: percentage resulting from the number of students who Participated divided by the number of students Eligible to Test; the assessment participation rate is not the same as the accountability participation rate, and should not be used for accountability purposes (see also Participation)

Personally-Identifiable Information: any data that could potentially be used to identify a particular student; therefore that data must remain confidential and secure with access limited only to those who have a relevant, educational or familial interest in that information (see also FERPA, Student-Level Data/Information)

Performance Level: a category covering a range of scores that describe how well student(s) meet the expectations or content standards for their grade level, typically including levels for not meeting, approaching, or below expectations, a level indicating proficiency, and the highest level indicating mastery (see also Achievement Level, Achievement Level Descriptor)

Points Earned: how many points a student received out of the total possible for each reporting category, or how many points a student received for a particular question on the test; points earned are not aligned to the achievement levels and are not equivalent to a scale score; when used instructionally in conjunction with released items, item descriptions, and other materials, points earned can help pinpoint where a student is succeeding and where they may need additional support to enhance specific content area skills needed to master grade-level standards (see also Reporting Categories, Subscores)

Reporting Categories: domains, disciplines, or topical areas within a content area for which information is provided about how well a student did; information is typically reported in the form of points earned out of points possible, a subscore, or a level of mastery (see also Points Earned, Subscores)

SASID: State-Assigned Student Identification number, a ten-digit number assigned to each Rhode Island student enrolled in Rhode Island public schools (see Student-Level Data/Information)

Scale Score: the number a student receives indicating how well they did overall on the test; this score is calculated based on a formula and corresponds to the achievement levels for that assessment (see also Achievement Level, Achievement Level Descriptor, Performance Level, Points Earned, Score)

School: local public school or charter school; for most students there is no difference between the local or charter public school in which the student is enrolled (i.e., responsible school) and the school in which the student is placed to receive instruction (i.e., tested school), but students who are outplaced will have two different schools listed and their scores will be assigned to both (see also Tested School)

School Administrator (role): any individual responsible for the administration of a PK-12 school, including principals, assistant principals, and charter school chief administrators; this role has access within this system to all data pertaining to their school and its students; may generate reports and drill down to student-level data for every student enrolled in that particular school for the duration of that student's enrollment in the school.

School Year: academic year that runs from July 1 of one calendar year to June 30 of the following calendar year (see also Tested Year)

Score: the number a student receives indicating how well they did on the test (see also Achievement Level, Performance Level, Points Earned, Reporting Category, Scale Score, Subscore)

SGP: Student Growth Percentile; a number between 1 (least growth) and 99 (most growth) that describes a student's learning over time compared with their academic peers (other RI students in the same grade who had similar scores on previous state tests) (see also Growth, SGP Level)

SGP Level: Student Growth Percentile Level, represented by Low (1-34), Typical (35-69), or High (70-100) ratings (see also Growth, SGP)

State Assessments: high quality standards-aligned valid and reliable content area tests administered statewide to all eligible public school students in Rhode Island as part of the state's adherence to federal statute for measuring educational performance and to support school accountability (see also Test)

- ACCESS for ELs – English Language Proficiency (grades K-12): an English language proficiency test that measures students' academic English language skills.
- Alt-ACCESS for ELs – English Language Proficiency (grades 1-12): an English language proficiency test that measures students' academic English language skills for students who have significant cognitive disabilities.
- DLM – English Language Arts/Literacy (grades 3-8, 11), Mathematics (grades 3-8, 11), Science (grades 5, 8, 11): Dynamic Learning Maps (DLM) is an alternate assessment test designed for students with significant cognitive disabilities; the structure of the alternate assessments are designed around the students' physical and cognitive disabilities in a way that allows them to answer test questions and participate in the test as independently as possible.
- NGSA – Science (grades 5, 8, 11): Rhode Island Next Generation Science Assessment; a high-quality assessment aligned to the Next Generation Science Standards (NGSS) which meets federal requirements for an annual assessment in science covering elementary (grade 5), middle grades (grade 8), and high school (grade 11).
- PSAT – English Language Arts/Literacy (grade 10), Mathematics (grade 10): Preliminary Scholastic Aptitude Test, Preliminary SAT; the College Board creates and administers the PSAT which covers reading and math for grade 10 in alignment with the Common Core State Standards (CCSS).
- RICAS – English Language Arts/Literacy (grades 3-8), Mathematics (grades 3-8): Rhode Island Comprehensive Assessment System; a high-quality assessment aligned to the Common Core State

Standards (CCSS) which meets federal requirements for annual assessments in those grades and content areas.

- SAT – English Language Arts/Literacy (grade 11), Mathematics (grade 11): Scholastic Aptitude Test; the College Board creates and administers the SAT which covers reading, writing, and math for grade 11 in alignment with the Common Core State Standards (CCSS).

Student-Level Data/Information: data and information pertaining to an individual student, rather than data for a group of students combined as an aggregate; data or information that identify a particular student and as such must be kept confidential and secure in accordance with FERPA (see also Personally-Identifiable Information, FERPA)

Student Name: the legal name of the student as it exists within the enrollment system, displayed as “Last Name, First Name Middle Initial” (see also Personally-Identifiable Information, Student-Level Data/Information)

Student Profile: report generated for an individual student that contains basic information about the student as well as other data such as attendance and state assessment performance (see also Student-Level Data/Information)

Students Tested (# / %): number of students tested / percent of students tested (see also Participation, Participation Rate)

Subgroup: a group of students who share similar characteristics, such as gender identification, racial or ethnic identification, socioeconomic status, physical or learning disabilities, language abilities, or school-assigned classifications (see also Subgroup Filters)

Subgroup Filters: each filter will also display a row for students who do not meet the criteria for that particular subgroup (exceptions: gender, race/ethnicity) (see also Subgroup)

- All Students: no subgroup filter applied
- Accommodations: students who used accommodations
- Active Military Parent: students with a parent who is a member of the Armed Forces on active duty, which includes a parent on full-time National Guard duty
- Economically Disadvantaged: students who are eligible for free or reduced lunch
- English Learner (not included for ACCESS): students who receive or received English language development services
- Foster Care: students in foster care
- Gender: male students and female students
- Homeless: students experiencing homelessness
- Migrant: student whose parent/guardian is a migratory agricultural worker or fisher who has moved from one school district or school administrative area to another during the regular school year

- Race/Ethnicity: students whose demographic information indicates identification with one of the race/ethnicity categories collected by RIDE (American Indian or Alaska Native, Asian, Black or African American, Hispanic or Latino, Native Hawaiian or Other Pacific Islander, Two or More Races, White)
- Special Education: students with an IEP or 502 plan
- Years of Service (ACCESS only): for students who are English Learners, years of English language development services

Subscore: a number (score or points earned) that indicates a student's performance on a particular domain, discipline, or reporting category for an assessment (see also Points Earned, Score, Subscore Descriptor, Subscore Performance)

Subscore Descriptor: describes what students within each subscore area (reporting category, domain, or discipline) know and are able to do (see also Subscore)

Subscore Performance: section within the *Student Listing* chart of the *Drill-Down Report* which displays the score, level, and level name for students' subscores (see also Subscore)

Teacher (role): educators directly assigned to students through Teacher Course Student (TCS) linkages (i.e., educator of record), such as classroom teachers, literacy and math coaches, special education teachers, etc.; within this system, able to access information, generate reports, and drill down to student-level data for all students linked to that educator in all the educator's current classes (with the ability to see students' prior school year assessment results), and all students taught by that educator in the previous school year

Teacher Course Student: TCS; data used to link teachers to the students they teach and determines which students' information can be accessed by which teachers who have user accounts for RIDE systems; includes courses offered, sections of the courses, staff assigned to teach courses and students enrolled in a course (see also Teacher (role), User Role)

Test: a high quality assessment administered statewide in Rhode Island to all public school and charter school students (see also State Assessments)

Tested Grade: the grade level of the standards being assessed, must correspond with the grade level of the student at the time of testing (see also Grade)

Tested School: the school at which the student receives instruction, therefore the school at which the student would be expected to take the state assessment (see also School)

Tested Year: the academic year in which the student took a state assessment, typically displayed as either YYYY-YY (e.g., 2018-19) or Season YYYY (e.g., Spring 2019) (see also School Year)

User Role: the category and technical permissions associated with it assigned to an individual based on criteria met by the individual which grants access to particular sets of data within this system (see also District Administrator (role), School Administrator (role), Teacher (role))